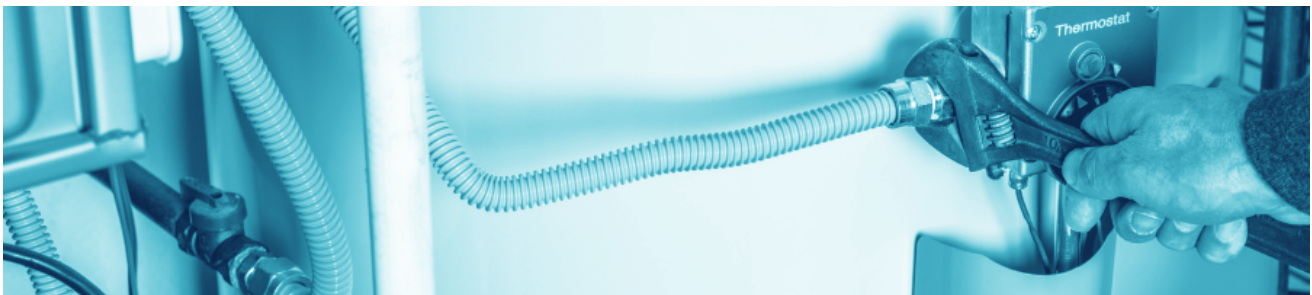


Earthquake

GENERAL PREPARATION

- Confirm insurance eligibility for earthquake coverage.
- Save back-ups of important documents, like insurance documentation, contracts, and tax returns, in an offsite location.
- Develop a Business Continuity Plan, including:
 - A procedure to restore electrical services.
 - A procedure to communicate with staff and customers.
 - A procedure to shelter staff and customers.
- Hold staff training on the Business Continuity Plan.
 - Conduct earthquake drills with staff.
- Check your Emergency Preparation Kit.
 - Is everything well stocked?
 - Is everything working?
- Install flexible gas lines, especially if restaurant is in an earthquake-prone area.
- Keep as many items as possible anchored or otherwise braced, including but not limited to:
 - Hot water heater
 - Large appliances, like reach-in refrigerators
 - HVAC pipes and equipment
 - Filing cabinets and other shelving
 - Artwork, furniture, and other decor



Earthquake

DURING AN EARTHQUAKE

- Follow your Business Continuity Plan.
- If staff and customers are outside, do not have them enter the building. They should stay away from all structures.
- If staff and customers are inside, do not have them exit the building. They should stay away from all doorways.
- Everyone onsite should drop to hands and knees, protecting their head and neck with one hand and holding onto something sturdy, like an anchored table, with another.
- If the earthquake causes a power outage and/or kitchen fire, refer to those checklists for specific guidance.

AFTER AN EARTHQUAKE

- Expect aftershocks, and be prepared to drop, cover, and hold on again.
- Do not enter damaged buildings.
- If the restaurant is damaged, exit with extreme caution.
 - Watch for broken glass, exposed nails, and other debris.
 - Avoid paths that have significant damage.
 - Do not light matches or use lighters inside.
 - If anyone smells gas or feels faint, evacuate ASAP.
- If anyone is trapped, cover their mouth with a mask or piece of fabric.
- If anyone is injured, provide first aid as necessary.
- If anyone has a serious neck or back injury, do not move them. Seek immediate medical assistance.
- Wear long sleeves, work gloves, and thick-soled shoes to clean up.
- 86 Repairs customers should call or text for assistance with any damaged equipment or infrastructure.